



MERCY RELIEF FUNDRAISING ACTIVITY / PARTNERSHIP FORM

You are simply **AWESOME!** Thank you for supporting us through a fundraising event.

To enable us to support you as best as we can, please return this form to us completed via email to intouch@mercyrelief.org

- This form has to be submitted at least **14 days** before the commencement of the fundraising event / project.
- Public Fundraising: A fundraising permit will be required from NCSS/Singapore Police Licensing Division/Singapore Tourism Board
- Private Fundraising: A license / permit is not required if collections for fundraising activity are solely from family members and friends.

NAME OF PROPOSED <input type="checkbox"/> ACTIVITY <input type="checkbox"/> EVENT <input type="checkbox"/> PARTNERSHIP	
Name of the Organization / Partner's / Individual's / Company:	
NRIC / UEN No.:	
Contact Person Name:	
Contact Person Email:	
Contact Number:	Mobile: Office: Fax:
Registered Address:	
DETAILS OF FUNDRAISING EVENT / PARTNERSHIP	
Fundraising for: <i>(Please indicate if proceeds goes to Mercy Relief Impact Fund or the specific Mercy Relief Humanitarian Relief)</i>	<input type="checkbox"/> Mercy Relief Impact Fund (tax-deductible, please provide NRIC/UEN) <input type="checkbox"/> Disaster Specific Fund (non-tax deductible, specify disaster fund below) -----
Proposed name of event / activity / partnership:	
Fundraiser event description: <i>(Nature of event? E.g. Charity Ball, Golf Invitational, Charity Fun Fair, Concert)</i>	
Venue of event:	
Date of event:	
Duration of event:	

Method of fundraising (via donation box, bake sale etc.) Explain briefly	
Expected target audience / attendance: <i>(Expected number of people to reach)</i>	
Fundraising target:	
Percentage of Funds to Mercy Relief: (as per agreement or MOU)	
Fundraiser Fees (if any, as per agreement or MOU):	

(FOR FUNDRAISER ONLY) DISCLAIMER AND FUNDRAISING AGREEMENT

I accept the terms and conditions of the fundraising guidelines. I agree to conduct my event / activity / partnership project in accordance with those terms and conditions in a manner that upholds the integrity of Mercy Relief Limited.

*Do note that fundraising activities can only be carried out once we have given our approval.

I consent to MR sending me information about its activities and events, including fundraising activities and events.

Name: _____

Designation: _____

Signature: _____

Date: _____

Company Stamp (if any) : _____

FOR OFFICIAL USE	
<input type="checkbox"/> Approved <input type="checkbox"/> Not Approved	
Reasons for Non-approval:	
<input type="checkbox"/> Private	<input type="checkbox"/> Public <input type="checkbox"/> NCSS Permit <input type="checkbox"/> STB Permit <input type="checkbox"/> SPF Permit -----
<div style="display: flex; justify-content: space-between; align-items: flex-start;"> <div style="width: 60%;"> <p>Name: _____</p> <p>Title: _____</p> <p>Signature: _____</p> <p>Date: _____</p> </div> <div style="width: 35%; text-align: center; border: 2px solid black; padding: 10px; margin-left: auto;"> <p>Mercy Relief Stamp</p> </div> </div>	

Terms and Conditions:

The Organizers and Mercy Relief agree that: -

1. This fundraising initiative is being organized strictly for Mercy Relief’s humanitarian relief efforts, and is not intended to carry any racial, religious or political messages, or be in support of or against any particular race, religion or political ideology or include the display of any symbol relating thereto (i.e. flags, posters, placards and the like) during the Event.
2. The Organizers will obtain written approval from Mercy Relief of all written collaterals for the fundraising initiative generally and the Event in particular before their public release online or in print.
3. All parties involved will adhere to the government’s guidelines and regulations on public fundraising, as well as fundraising for foreign charitable purposes.
4. The Organizers will proceed with the Event only after all necessary permits/licenses are obtained from the relevant authorities.
5. The Organizers will take all necessary actions to avoid any public disturbances at the Event and to provide all necessary crowd control measures.
6. The Organizers will remit all the monies from the fundraising initiative, and all items issued to them or their personnel by Mercy Relief in relation thereto (eg. Donation cans, donation boxes etc) to Mercy Relief within 24 hours of the completion of the activity / event.

If there is any breach of the agreement by the Organizers, Mercy Relief has the right to withdraw as the Event beneficiary and will not be held responsible for such breach.